

GOVERNMENT COLLEGE FOR WOMEN (A)
SAMBASIVAPETA, GUNTUR, ANDHRA PRADESH – 522001
PRESENT: DR.CH.PULLA REDDY, M.COM,PHD

IQAC Minutes and Action Taken Report 2013 - 2014		
Jun-13	Bridge courses	Conducted by all departments where ever applicable.
Jul-13	Parent Meeting	Organized 3 parents meetings.
	Zonal level workshops on "English language fellow "workshops.	Guntur, Prakasam and Nellore Districts participated
	Students Union Elections	Conducted student union elections on 23-07-2013
	Inauguration of Faculty Forum for the year 2013-2014	Faculty forum inaugurated.
Aug-13	Commencement of Add on Course in "Photo shop and Web Designing"	Started on 21-08-2013
	Class room Seminars	Organized more than 400 class room seminars
Sep-13	National Seminar New frontiers in eco friendly chemistry	UGC Sponsored Seminar
	International Literacy Day Dept. Of Economics. OZONE Day Dept. of Chemistry & Eco Club World Food Day Dept. Of Economics. Plantation of Trees Dept of Botany & NSS Lecture Faculty Forum NSS Day	Conducted by departments concerned
Nov-13	Organized College level Yuvatharangam- 13- 14	27th and 28th November
	Organized District level Yuvatharangam- 13- 14	
	Field trips and industrial tours	
	Sports Events(Volly ball, hand ball, Kabaddi, etc).	
	Work shop on " Assembling a Computer"	Organized on 16-11-2013
Dec-14	Field trips	organized by the Departments of Botany, Zoology, Computer Science, BioChemistry, Chemistry, Home Science, Economics, Telugu, Sanskrit, Sociology and Commerce etc
Jan-14	Poster presentation on "Recent trends in the field of computers science"	Organized Poster presentation on "Recent trends in the field of computers science on 6-1- 2014




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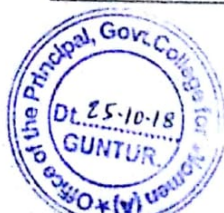
IQAC-Resolutions and Action Taken Report - 2014 - 2015		
Jul-14	Planning to Introduce Skill based Certificate Courses	11 Certificate courses were organized.
	Introduction of CBCS	Credit system approved in Academic Council is initiated.
Aug-14	Conduct of 3 District level Workshops	Conducted Workshop on Certificate Courses and Study Projects. District level Workshop on API Scores and Online Courses. District level two day workshop on Experimental Physics
Sep-14	Conduct of Two National level Workshops	National Workshop on Robotics and National Workshop on MATLAB Applications were organized.
		Dept. of Computer Science organized a National level Robotic Workshop on 11th and 12th September, sponsored by IIT, Mumbai.
Oct-14	Planning to organize 2 or 3 National Seminars	Department of Chemistry organized UGC sponsored National Seminar on Impact of Toxic metals, minerals and Solvents leading to Environmental Pollution on - 17th and 18th October 2014.
	Promoting research by Student study Projects.	Students are encouraged to do Study Projects and Surveys.
Dec-14	Conducting Certificate Courses.	Certificate Courses were organized by Departments of Political Science, Computer Science, Home Science, Women Development Cell, and special Certificate courses in Handicrafts by Botany, Self Defence Course by Physical Education and Yoga by NSS Units. Training in Soft skills under Career Guidance Cell, Computer skills &
		Communication skills, Certificate course in "Business Processing facilitators" communication skills for better employment by JKC.
Jan-15	Planning to organize more Extension Activities.	The college encourages the staff and students to take up various activities relating to extension and social responsibilities.
		Door to door survey on occupation, details of family members, literacy, and health condition, any addictions, and using toilets/open toilets.
		Awareness program on development of Kitchen garden and distribution of Guava, Amla, and Drumstick plants to villagers by NSS Units.
		Awareness Programme on Drug Abuse and Illicit Trafficking was organized.
Feb-15	Workshop by Maths Department	Mathematics and Computer Science organized a National level Workshop on MATLAB applications in February 2015
Mar-15	BoS and Academic Council Meetings Planned	BoS meetings and Academic Council Meetings Conducted




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IQAC - Resolutions and Action Taken Report - 2015 - 16		
Date	Minutes Resolved	Action Taken
Jul-15	1. Introduction of CBCS	1. Credit system approved in Academic Council is initiated.
	BOS	1.b). Academic Council Meeting was convened and several decisions have been taken.
	Academic Council	c) 1st GB meeting is completed and permission is accorded for all the academic and financial matters.
August	Curricular Reforms	2. a). Included additional inputs by 20%.
		2.b). Extra Credits have been allotted for Achievements in Extra Curricular, Co Curricular, N.C.C., N.S.S., Sports.
September	Computerisation	3.a). Examination Management Software was purchased and installed.
		3.b). Registration, Hall Ticket Generation, Marks Lists, CGPA Computation, Results etc are computerized.
		3.c). Scholarships process has been done e-Pass.
October - February	Planning to introduce many Best practices and innovations	Introduced many Best practices as Value editions.
		Introduced interdisciplinary Certificate courses to impart broad based learning.
		Introduced Earn While Learn programmes.
		On line Certificate courses by Students and Faculty.
		Observing No Plastic Day on every Friday.
		Observing No vehicle day on every month 15 th
		NSS and Eco – club activities are based on environmental awareness.
		Earth day is celebrated by planting saplings in the campus and arranging guest lectures.
		World Environment Day was celebrated.
		Competitions like essay writing and poster presentation were conducted for the students. Giving Saplings to the Guests (instead of Bouquets)
		Creation of Awareness on depletion of Ozone layer and Measures to protect the Environment.
		Bins are kept in various places & cleaned periodically.
		Flash Mobs were organized.




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IQAC Action Taken Report 2016-2017			
Sl.No	Date	Resolutions	Action taken
1	10.08.2016	1. IQAC committee resolved to purchase stationery 2. Criterion wise incharges were to be appointed to procure data for preparation of SSR 3. Work was distributed among members	1. Purchased 2. Appointed 3. Work distributed
2	28. 11.2016	1. Formats to be prepared and distributed for SSR 2. Data to be collected for preparing AQAR	1.prepared and distributed 2. Incharges were asked to collect data
3	05.12. 2016	1. Review to be done for assessing progress of data collection	Review conducted
4	11.01.2017	1. Planned to conduct workshop on MOOCS for staff	Conducted on 20-01-2017
5	25.02.2017	1. Proposed to purchase a desktop, printer and scanner for IQAC 2. Review of progress of SSR preparation	1. Dsktop system, printer and Scanner/Printer were purchased 2. Progress review of SSR was done
6	02.03.2017	1. Proposed to devise a committee for SSR drafting	Committee was devised
7	6.04.2017	Proposed to conduct Internal Audit of departments on 10th and 11th.	Internal audit was conducted
8	10.04.2017	1. Proposed to discuss various issues related to strengthening of quality: 1. Strengthening of internal evaluation 2. creation of Internal Examinations Squad 3. Focus on attainment of learning outcomes through activities and valuation 4. Effective planning for Board of Studies for qualitative curriculum 5. Improvement of ICT facilities and teaching 6. Establishment of Health Centre 7. Strengthening of Yoga and Meditation centre 8. strengthening of feedback from students 9. Monthly report from departments. 10. Research temper and Code of Ethics	The meeting was conducted and the suggstions were made to Academic council, CoE anddepartments
9	13.04.2017	IQAC meeting to discuss the new format of QIF, Qlms and QnMs	The meeting was conducted and the new format was discussed



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IQAC Resolutions and Action Taken Report 2017 - 18			
Sl.No	Date	Resolutions	Action Taken
1	20.07.2017	Review of AACCP, TLE,SCActivities, Feedback system,Research temper among staff and students	Reviewed and teachers were given guidance
2	15.09.2017	Discussion of QIF and distribution of formats	QIF was discussed and Checklists and formats were distributed
3	03.10.2017	Criterion wise discussion - QIMs	QIMs were discussed
4	12.10.2017	Handouts and checklists for Criterion I	Checklists explained
5	21.10.2017	Discussion on doubts and key issues in Criterion I	Criterion I was discussed
6	23.10.2017	Review of Criterion I	C-I inputs reviwed and gaps identified
7	28.10.2017	Discussion on doubts and key issues in Criterion II	Doubts related to CII clarified
8	15.11.2017	Review of Criterion II	CII reviewed and gaps identified
9	19.11.2017	Departmental SWOC analysis	Departments prepared SWOC analysis
10	21.11.2017	Institutional SWOC Analysis	All the members prepared Institutional SWOC analysis
11	08.12.2017	IIQA Preparation and Uploading of SSR -	As there are many gaps and draft is incomplete, IIQA and SSR uploading postponed to May 2018
12	03.01.02018	Planning for Departmental Year Books	Preparation of departmental Yearbooks was proposed to fill the gaps and format explained
13	24.01.2018	Reorganisation of IQAC-SSRCommittees	SSR committee was reorganised as per new SSR
14	09.02.2018	Conducting of State Level Workshop for Teachers on Student Centered Methods	Conducted on 16-02-2018
15	09.02.2019	Conducting of State Level Workshop for Students on Employability Skills	Conducted on 17-02-2018
16	31.01.2018	Regarding Feedback Collection	Feedback formats distributed and procedure explained
17	03.02.2018	Feedback Collection Procedure	feedback collection dates announced
18	24.02.2018	NIRF uploading - formats	NIRF data collection process explained
19	13.03.2018	Review of syllabi - Exam time-tables - BoS - Cluster issues in VI Semester	crucial issues were discussed related to TLE and BoS and Cluster Courses for the coming year




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